Vestry Meeting 5/24/23

**Attendance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Angela Breeher | Barbi Click | Karen Watts | Kathy Watts | Laura Renshaw |
| Maryellen Bell | Matt Schroeder | Rebecca Ragland | Richard Byrne | Tom Schroeder |

**Opening Prayer**

**Approve and Amend**

Agenda for this meeting

-Karen motion to accept. Second Richard, All accept

-Angela- future business, strategic plan for Heigham House use

--Rebecca to take to executive committee

Minutes from April 2023

-Karen motion to accept, seconded, and all accept

**Reports:**

**Sr. Warden KW 20 Minutes**

* Vestry Covenant Review and Approve(1 min)
* Heigham House Next Steps & World Café – evaluation?
  + Propose one more meeting (6/1/23) for group to compile information to present to vestry and congregation.
  + Set a second date?- think of survey instead of another world café
  + Angela to see if relative will look at hot water heater connection and resolve.
* Continue Discussion of Rector’s request for Sabbatical (Jan 1 to March 25 about 13 Sundays)
  + Barbi is willing to do supply but needs to be compensated- estimate $250 per Sunday (includes Sunday School). Bishop has given permission for her to distribute pre-concecrated host.
    - Consider- Barbi up to 2x a month
    - Supply priest other Sundays
    - Rebecca to see what process is for setting up coverage during sabbatical (for supply and other duties)

**Treasurer TS 5 Minutes**

* Motion to approve reports/vote
  + Approved, seconded, and unanimous vote
* Audit of last year's books complete 5/4/23 and will be submitted with financial statements

**Jr. Warden Report (20 minutes) KLW 20 Minutes**

* Electrical Bids Updates- pickup next meeting
  + Remove spotlights in SW corner (exterior), install security lights, and fix timer
  + Repair GFCI outlet
  + Install floodlights near the naïve
    - 1st bid Reinholdt- $1800
    - 2nd bid requested, but missing floodlights- Rebecca to follow up
* Building Use agreement evaluation
  + Edits made. Matt to send out with minutes. Maryellen to review and revise for next meeting.
* Siberian Elm adjacent to Memorial Garden
  + Rebecca recommends budgeting limb removal (for dead limb or possible full tree) for next year's budget. Have asked owners of next-door rental property to remove tree via certified letter without response.
* Gutters to be cleaned (priority as causing water in basement)
  + Includes parish hall and church $600-800
* Radiator is leaking- recommended by Seliga to re-check and plan for fix in Fall
* Painting started during cleanup day needs to be completed
  + Interior awning door (1st coat complete, needs another)
  + Interior parking lot door
  + Bathroom doors
  + Wall touchups

* By-laws Evaluation RB 10 Minutes
  + Angela to have conversation with Richard and check-in next meeting
* Strategy for addressing By Laws Updates

**ACTION ITEMS**

* Designate the item to fund raise on St. Paul’s Giving Sunday – August 6?
  + Be prepared to make a decision in June
  + Angela- propose to provide funds related to Church expenses related to Rebecca's sabbatical
  + Submit a portion to ministry/outreach/charity program
* Extend occupancy of 6522 for another month – for Lawanda?
  + Maryellen- motion for short-term extension with stipulation that access allowed for survey for future use. Karen seconded.
  + Aye- Matt, Richard, Maryellen, Karen
  + **No**- Tom, Kathy, Laura, Angela, Rebecca

* Set date for World Café on HH
  + Postponed, likely survey

**OLD BUSINESS**

Review revisions on

* Vestry Covenant,
* Building Use agreement,
* Bldg use contract,

Sunday’s Bishop Visitation – lunch arrangements

* Angela, Laura, Kathy (possible), Matt unable to attend

Next Meeting: June 21, 6 PM on Zoom (how about ZOOM through the summer?)

Proceed for at least June (6/21) and July (7/19) on Zoom, 3rd Wednesday 6PM